Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**CROSSLAND COLLEGE**
Name of the head of the Institution	**Samuel K. Samuel**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**08202561200**
Mobile no.	**9448152566**
Registered Email	**cross_land@rediffmail.com**
Alternate Email	**samuelks61@gmail.com**
Address	**CROSSLAND COLLEGE**
City/Town	**Brahmavar**
State/UT	**Karnataka**
Pincode	**576213**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Reebu Samuel**
Phone no/Alternate Phone no.	**08202561200**
Mobile no.	**9449388857**
Registered Email	**reebusamuel@gmail.com**
Alternate Email	**samuel_k_samuel1@rediffmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.crosslandcollege.org/AQAR_17-18.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.crosslandcollege.org/ph19/Academic%20calendar%2018-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**00**	**2005**	**28-Feb-2005**	**27-Feb-2010**
2	**B**	**2.79**	**2010**	**04-Sep-2010**	**03-Sep-2015**
3	**B++**	**2.86**	**2016**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC	**09-Jul-2005**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Pay It Forward-Team building activity	19-Jun-2018 1	20
Life skills training progrmme	26-Jul-2018 1	48
Life skills traning programme	27-Jul-2018 1	38
Parent-Teacher interaction and feed back	30-Oct-2018 1	165
Structured feed back from students	13-Feb-2019 3	238
Self realisation prgramme through movement therapy	07-Jan-2019 15	10
Environment protection through waste management	28-Aug-2018 1	23
Neighbourhood Youth Parliament	27-Aug-2018 1	90
HIV/AIDS awareness programme	21-Dec-2018 1	84
Swami vivekananda's chicage speech anniversary speech	19-Mar-2019 1	235
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 00	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**7**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities	**No**

during the year?	

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Preparation of road map for academic activities and periodic evaluation of the activities in the IQAC meetings and faculty meetings

Ensured participation of students in quality enhancement through SQAC meetings

Regular contacts and communication with alumni and parents to discuss and inform quality initiatives taken.

Institutional best practices were evaluated and more innovative practices were initiated by giving importance to environmental protection.

Recognition to talented students through best student and best sports person's awards.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Management	**23-Oct-2019**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**14-Feb-2019**
17. Does the Institution have Management Information System ?	**No**

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum of the courses offered by the College is designed by various Boards of Studies of Mangalore University. They give the details on the objectives of the curriculum, semester wise distribution of the academic content, scheme of examinations, instruction hours, teaching workload, weight allotted for different topics, credit assigned to various courses and list of books for reference. The Faculty meeting at the beginning of the semester provides a platform for the teachers to decide on the yearly plan and the benchmark for each department. Departmental meetings are held to discuss on the distribution of the workload. An evaluation of the executed plan is done at the faculty/IQAC meeting at the end of each semester. The Student's Hand Book gives the academic calendar which marks dates of monthly tests, internal examinations, project submission, university examinations and other co curricular events so that the faculty, staff and students are well informed of their target for each semester. Apart from the consolidated Time Table for the whole program, individual teachers' Time Table is also prepared to ensure efficient curriculum delivery. The Principal keeps track of the working of each department. Three days orientation program for new entrants introduces them to the courses and curriculum, co curricular activities and other facilities of the institution. The Work Diary maintained by faculty facilitates the recording of semester wise work data, month wise distribution of the syllabus, daily report of the work, tutorial and remedial classes and exam results. The Student's Register gives the details of students on the roll and tests and examination marks are recorded therein. The faculty of the college as the members of Board of Studies is involved in curriculum design and its revision. They attend the workshops organized by other colleges to discuss on the revised curriculum. They are encouraged to attend faculty development programs, seminars, conferences and workshops both internal and external. Faculty is encouraged to use ICT in instructional transactions. Projectors are installed in all class rooms. Computers, printers and internet facilities are available to all departments. College library is well-equipped with subject books, reference books, journals and e- journals. A departmental library is maintained by each department. Students are given guidance and support through various programs such as seminars, guest lectures, field visits, study tours, group discussions, debates, minor research projects and assignments. Diploma courses are offered as add on courses. The suggestions of SQAC and IQAC for improvement in teaching -learning process are considered. Mentoring sessions are conducted on a regular basis. Mentor keeps a record of personal profile, academic details, co curricular and extracurricular activities and other details of the mentees. Mentors also keep track of the overall performance of their mentees. An assessment of the students' performance is done through tests, examinations, and other classroom activities. The slow learners are identified and remedial classes are arranged. Tutorial sessions help them academically and non-academically. Academic and personal counseling helps the students to cope up with their academic program. Students' feedback helps in the evaluation of academic and non academic programs. A self evaluation by the teachers is also done on a regular basis. All these measures help the institution for a planned curriculum delivery and ensure its implementation.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of	Duration	Focus on employ	Skill

		Introduction		ability/entreprene urship	Development
Artha vidya	Nil	02/07/2018	120	Latest package of accounting and auditing	Accounting skills
nil	Life skills	02/07/2018	30	Leadership qualities	Interview skills
nil	Cultural tourism	02/07/2018	30	Understanding the cultural behaviour of groups	Skill to get along with people
nil	Communication Skills	02/07/2018	30	Improving communication abilities	Communication skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Nil	10/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	22	35

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Diploma in Communication Skills	02/07/2018	7
Diploma in soft skills	02/07/2018	10
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Nil	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes

Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is obtained through a formal appraisal of the faculty and staff by the students. This appraisal is analyzed, consolidated and communicated to the staff and faculty every year. Apart from this, an informal feedback from students is obtained by the individual teachers. At the SQAC meetings, the members give their feedback on the aspects of teachinglearning process and infrastructure and facilities. Feedback from the outgoing students is obtained every year. This helps in the evaluation of the curriculum of various courses, about the teaching -learning aspect and the infrastructure and facilities of the college. These are discussed and analyzed at the Faculty and IQAC meetings. Alumni of the college play an important role in the overall development of the institution. They give their feedback during various occasions such as alumni get together, alumni day celebrations, when they visit the college, and when come as resource persons for seminars, workshops and conferences. They give feedback on the curriculum of the courses, curricular, co curricular activities and facilities of the college. Feedback from faculty and staff is obtained by the Principal on a regular basis. Apart from this, their feedback and opinions on various aspects of the functioning of the college are obtained and discussed during the Faculty and IQAC meetings. The parents give their valuable feedback on various curricular and co curricular aspects at the parentsteacher meetings, at the time of admission and readmission of their children and also when they personally meet the Principal and the teachers on various occasion. The college also gets feedback from recruiters, employers and staff of other institutions when they visit the college as recruiters, guest lecturers and as resource persons of seminars and conferences. These feedbacks obtained from various stake holders of the institution are discussed and analyzed at the IQAC meetings and Faculty meetings. This helps in the evaluation of the quality of the programs, courses, curriculum and also the effectiveness of curricular and co curricular activities and infrastructure and facilities of the institution. The feedback obtained from various stakeholders helps the faculty who are the members of Board of Studies of the University, in designing and revising of the curriculum for various courses. Various Diploma, Certificate courses, CA and CS foundation courses and online course on 'Business Accounting' are offered to the students considering the feedback from students and alumni. Curriculum for various Diploma and Certificate courses is prepared by the faculty considering their feedback. Improvement in the infrastructure and facilities, using ICT in the teachinglearning process, new methodology in teaching such as 'Teach, Learn, Win' , panel discussions, debates, students seminars, interdisciplinary teaching, subject based quiz competitions, case studies and other activity based teaching are the outcome of feedback from various stakeholders of the institution. Co curricular events such as Management Fest, Arts Fest, Commerce Fest, NSS Fest, Alumni Day, Life Skills programs and various inter class competitions, study tours and career guidance programs are the result of feedback from students, alumni, faculty and other well wishers of the college. The analysis and apt utilization of the feedback from all the stakeholders leads to the overall development of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	NA	120	90	44
BCom	NA	70	45	29

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	251	0	13	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
21	16	16	10	0	0

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Every 15 students in the College are allotted to a teacher who acts as a mentor. Orientation programmes are held at regular intervals for the mentors on the strategy of handling the mentoring sessions. The dates of the mentoring sessions to be held once a month are printed in the Students' Hand Book. Apart from this the mentees are free to meet their mentors at any time to discuss their issues and get necessary guidance. In the college hierarchy to address the issues of students the mentors come first. Any issues affecting the students can be brought to the concerned mentor first. Only if the mentor is not able to solve the problem, the mentor refers the student to the class teacher. In the very first mentoring session the mentor collects the basic data about each of the mentees. The details include the family details, the academic background, the performance of the students in the previous exams, their interests, future plans etc. There is a self introduction by each mentee during the first mentoring session. During the mentoring sessions the mentees are encouraged to open up and share their needs and problems. The mentor creates an atmosphere of trust where the mentees are able to share their concerns, problems and the needs before the group. The mentor tries to address the issues during the mentoring session itself. The issues brought up during the sessions are Emotional problems, Academic issues, Family problems, Career related confusions, etc. The mentor also reviews the performance of the mentees in their internal exams as well in the University Exams. The mentor provides specific advice to students who lag behind in academics. He also provides some general guidelines about performing better in curricular and co curricular areas. During each session the mentees are asked to mark their attendance in the mentoring sheet.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
251	13	1:19

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
0	0	0	0	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Nil	Lecturer	Nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BAS	Semester	10/05/2019	13/06/2019
BCom	BCM	Semester	24/04/2019	04/06/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Continuous Internal Evaluation is used as tool to prepare the students for the University Examination. The initiatives taken by the college include: • Organizing short duration tests in the class • Giving the topics from the syllabus and students asked to make presentation in the class. By this the students read some extra aspects of the topic and become better prepared for the exam • Providing an opportunity to students to write the internal assessment exam without invigilator.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An academic calendar is prepared at the beginning of the year. The calendar carries details of the internal exams and the exams are strictly conducted accordingly. Details of the semester exams and the reopening and closing dates are also specified so that the class tests, assignments, projects etc can be arranged systematically. Dates for submission of drafts and final projects are mentioned in the calendar. Dates of mentoring sessions and submission dates of marks list of internal examinations are also mentioned.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year	Number of students passed in final year examination	Pass Percentage

| NA | BA | NA | 43 | 42 | 97.67 |
| NA | BCom | NA | 47 | 33 | 70.21 |

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

Student Satisfaction Survey (SSS) on overall institutional performance in structured format has not been conducted however informal feedback has been collected from the final year students. An online appraisal pattern is used to collect appraisal from students.

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	00	Nil	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Campus to Corporate	Career Guidance Cell	23/03/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	00	0	00
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Department of Rural Development	2
Department of sociology	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2019	0	Nil	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2019	0	0	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	4	6	3
Presented papers	0	2	0	0
Resource persons	0	0	1	2
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood donation camp	NSS/Kasturba Medical College, Manipal	2	220
Free eye check up camp	Youth Red Cross/Prasad	2	80

	Nethralaya, Udupi		
Slum Visit	Dept. of Social Science	1	14
Visit and charity	Chaithanya Charitable Trust, Udupi	3	12
Vermi Compsting Training	Regional Agricultural Research Centre, Brahmavar	1	25
Training in cloth bag making	Samrudhi Mahili Yojana,Pethri	1	22

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Gender sensitization	Centre for Womens Studies, Mangalore	Workshop	3	35
Community Care	Kasturba Medical College, Manipal	Blood Donation Camp	2	220
Yoga for Health	NSS/Staff Club	Yoga demo.	2	65
Women Empowerment	Women,s Forum	Recognition to women aachievers	1	103
Environment protection	Extension Cell/Nature Club	Reuse of waste/ vermicomposting	2	46
AIDS Awareness	NSS/Red Ribbon Club	Awareness creation	1	98
Swachatha mission	Mahila Samrudhi Yojana/Community extension Cell	Training on cloth bag making	1	22

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	00	Nil	00

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant

No Data Entered/Not Applicable !!!

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs

No Data Entered/Not Applicable !!!

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1646000	1943600

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Easylib	Partially	Easylib Main	2013

4.2.2 – Library Services

Library	Existing	Newly Added	Total

Service Type						
Text Books	758	76388	12	2310	770	78698
Reference Books	11600	223174380	4	780	11604	223175160
Journals	25	9190	0	0	25	9190
CD & Video	137	9746	0	0	137	9746
Weeding (hard & soft)	24	377	0	0	24	377
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	130	83	0	33	0	10	4	0	0
Added	0	0	0	0	0	0	0	0	0
Total	130	83	0	33	0	10	4	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
6900	6700	251000	26100

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Crossland College has adequate physical facilities and infrastructure for the

existing academic programmes. For effective teaching and learning, the institution makes sure that we have the adequate infrastructure. The institution has sufficient number of classrooms with each classroom equipped with a computer and an LCD projector. Two faculty rooms, the Vice principal's chamber and physical director's room have computers and accessories. The Career Guidance Cell is also equipped with two computers with internet connection and a printer. The college auditorium is used for seminars and other major activities. The college has a spacious ground for all outdoor games and sports. The college has two basketball courts, handball court, shuttle badminton courts, lawn tennis courts which are used by all the institutions in the campus. A well equipped gymnasium and wrestling mats are used by the students for the body building and wrestling competitions. There are separate rooms for NSS and Sports. All the departments have wellfurnished classrooms with audio visual equipments and computers for teaching and learning. The available infrastructure is optimally used as we use the facilities in the afternoons for the PU classes. The college auditorium is used by our sister institutions for their activities too. The college provides residential facility for girls within the campus. The college management provides accommodation for both boys and girls separately. The hostel students have facilities for recreations, indoor games and they make use of the gymnasium in the morning and evening. The college also provides library facilities in the hostel in a limited way. For the entire campus the management provides safe drinking water round the year and facilities are further augmented by fitting water filters and coolers. All the students and staff are covered under the group insurance policy. Health checkup is conducted yearly for the students. The students have facility for checking their blood samples when we conduct the blood donation camp every year. The college also maintains a record of the students and their blood groups. The college has separate rooms for IQAC, NSS, Counselling and Career Guidance, Canteen recreational space for staff and students History Museum, Internet Centre, restrooms for girls, indoor games room, Bank with ATM etc. The total area of the library is 1540 Sq.mts. With a total seating capacity of 55. The college library works from 8A.M. to 5.30 P.M. The library layout was changed for the convenience for the users with separate space for staff and faculty. A newspaper stand was installed to make the newspaper reading more convenient. The students and the staff are permitted to use three computers for accessing eresources of the library. The installation of the TV in the library has helped the students and staff to view the Edusat programmes and current affairs. For reprography the library is equipped with a Xerox machine. The faculty and the students have access to internet facility within the campus. Computer ratio is 2:1 and diploma programmes offered helps the students to acquire the necessary skills. As and when required the computers are upgraded and old ones are replaced. All the classrooms are equipped with computers and LCD projectors.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Faculty Scholarship, PTA scholarship, Founders Scholarship	35	178045
Financial Support from Other Sources			

a) National	BCM,BC, SC/ST	124	366036
b)International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Session on Competitive Exam	09/07/2018	46	Time,Udupi
Session on Company Secretary Course	13/08/2018	33	Institute of Company Secretaries of India, Udupi
Session on preparing for Civil Services Exam	18/01/2019	117	Achiever's Coaching Centre, Shivamogga
Life Skills Programme	26/07/2018	42	Instori,, Pune
Workshop on Personality Grooming	26/03/2019	193	Vijaya Karnataka Group
Self realisation Through Movement Therapy	07/01/2019	16	Instori, Pune
Personality Development	12/09/2018	24	Project Genesis
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Nil	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed

| TVS TS/Rohini Consultancy | 35 | 5 | Infosys | 5 | 1 |

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	17	B Com	Commerce	NA	M Com

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NSS Fest	University level	120

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council is the leading student programming board in the college. It organizes programmes for the entire student body. These programmes are social, cultural, and diverse programmes to help educate the student body about current world events and topics. There are many levels of involvement opportunities and much leadership. • Election: Student council is constituted by conducting election. Office bearers of the council were democratically elected by the students of the entire college. Each class elects its own class representative who also becomes a member of the executive body. This academic year, the student council election was held on 7th July 2018. • Inauguration: The activities of the students council was inaugurated by Prof. M. Sreepada, Principal, SMS College, Brahmavar on 21st July 2018. The student council director read out the blue print of the various activities to be conducted this academic year. • Celebration of National Importace Day: The student council celebrated Independence Day on 15th August 2018. Ms. Saritha, lecturer in Sociology, hoisted the National flag and delivered the message. Republic Day was celebrated on 26th January 2019. Ms. Jyothi, lecturer in English was the guest of honour. • Talents Day: Students council provides an opportunity to

exhibit the hidden talents of students. Hence Talents day was organized on 29th August 2019. • National Youth Day: The 125th anniversary of SwamyVivekanada's address to the World Parliament of Religion at Chicago was celebrated on 12th January 2019. In this connection, Ms. Akshatha Bajpe, delivered a talk on VishwaVijetha. This occasion was also celebrated as National Youth Day. • Sadbhavana Divas: The birth anniversary of late Prime Minister of India, Mr. Rajiv Gandhi, was celebrated as 'Sadbhavana Divas' on 20th August 2019. In this connection, students were administered oath to promote communal harmony and national integration. • Voters' Awareness Week: In this connection, following programmes were organized. o Oath taking ceremony and Guest lecture o Slogan writing o Voters' Literacy Awareness Rally o Formation of Voters' Club and selection of Student Ambassador o EVM Demonstration • College Day: The college day was held on 15th February 2019. Prof. Rajashekar Hebbar, Principal, Govt. First Grade College was the chief guest. • Social Responsibility: Students collected Rs. 3567/ for Medical Relief Fund under the project 'An Indian Rupee'.and 1,64,848/ towards medical relief to the needy. Rs. 15,367/ was collected for Karnataka flood relief. • Student representation in committees and academic and administrative bodies: student representatives are included in IQAC

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

300

5.4.3 – Alumni contribution during the year (in Rupees) :

39000

5.4.4 – Meetings/activities organized by Alumni Association :

? Annual alumni General Body meeting: 01 ? Executive committee meeting: 02 ? Alumni Day Celebration: 01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization and participative management is practiced by the institution at different levels of administrative and academic activities. The institution has a well defined mechanism for decentralization of authority. Academic counselors, mentors, lecturers in charge of various associations coordinate the activities as per the duties assigned to them. Two practices are mentioned below: a) Nomination of students The responsibility to nominate students for various associations is given to the concerned lecturers in charge. This ensures greater efficiency and improve loyalty to the institution. By giving the right to nominate office bearers to the lecturers the participation of the students and teachers can be enhanced. This is done with the realization that the nominated students have to work with the concerned Lecturers, the Lecturers must feel comfortable and there has to be a working relationship between the lecturer in charge and the nominated student. The fact that the concerned Lecturer has nominated the student makes the student to be accountable to the Lecturer. Moreover for the effective management of the institution, decentralization plays a pivotal role in building up trust, loyalty and sense

of belonging. b) Responsibility to faculty as exam in charge Faculty members are put in charge of the internal examinations on a rotation basis. Drafting of timetable, preparation of invigilation duty and all other aspects relating to the conduct of the examinations are the sole responsibility of the Lecturer. There is absolutely no interference from the part of the principal in anything relating to the conduct of the examinations. This system makes people more responsible in discharging the entrusted responsibility.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Revision of the syllabus is done by the University. However, the syllabus of the Diploma and Certificate courses offered by the college is updated every year.
Teaching and Learning	o ICT in Teaching and Learning o Arthavidyaonline certificate course o Field Survey o Presentation of Micro Research paper by the students o Case study competition. o Students encouraged presenting research paper in the InterCollegiate Students' seminar based on the primary data collected by them. o Study visit and experiential learning o Business proposal presentation by students o Access to elearning resources for both students and faculty o Webinar o Quiz competition for students o Training in communication skills o Internship by the students during the vacation o Group Discussion
Examination and Evaluation	o Internal Examination without being supervised by the invigilators o Open book examination o Assignment o Online assignment o Project evaluation o Online MCQ discussion
Research and Development	o Students and faculty are motivated to undertake academic research. o To retain the guest faculty in the college, presentation of research paper is mandatory. o Guest faculties are provided financial assistance for attending seminar and presenting papers. o Subscription of research and ejournals. o In order to inculcate research culture, students are given micro research projects by collecting primary data.
Library, ICT and Physical Infrastructure / Instrumentation	? Library is using EasyLib software for the operation of the library. ? Some of

	the library services have been partially automated ? Implemented Inflibnet for teachers ? Access to the ejournals for teachers ? Implemented Best Library User Award for students ? Organizes Quiz competitions for the students who are regular users of the library. ? Book Review competitions for students in three different languages held once in a year ? Guidance and assistance in borrowing books for students as well as students
Library, ICT and Physical Infrastructure / Instrumentation	? Information regarding a new programmes, notices are communicated though Signage Board ? Morning prayers and importance announcements for students are communicated through public addressing system ? Bridge Parent – a communication software is being used by the faculty to communicate absence of students for the class, examination and examination marks etc. to the parents ? Email and Whatsapp group for teachers are exclusively used for communicating the messages, decisions, submissions of reports and college related issues among the principal and the faculty. ? College programmes are being uploaded in YouTube and Face book pages regularly. ? Each classroom is assisted with a computer system and a LCD projector as a teaching aid.
Human Resource Management	Twodays inhouse faculty improvement programme Payitforward o Softskills training programme for students of the college o Life skill programmes for students o Yoga Day celebration – a talk and a demonstration o Legal awareness programme o Women empowerment programme
Industry Interaction / Collaboration	: TVS TS, Chennai for placement of students o Zonal Agriculture Research Centre, Brahmavar o KMC, Manipal o District Red Cross Society, Udupi o YMCA, Brahmavar
Admission of Students	With regard to the admission, college follows open door policy. There is no cutoff mark for admission. The eligibility prescribed by the university is the only criteria for admission. o Threeday orientation programme is organized for the new comers. o Bridge classes are being conducted.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	**Planning and development process is made easy by informing the plan of action and decisions taken to the concerned through emails or messages.**
Administration	**The use of ICT in administration helped paperless communication. Use of emails and whatsapp groups helps in easy communication of messages related to administrative plans and actions. The bio metric system is followed in attendance. CCTV cameras are installed to monitor the movement of students.**
Examination	**Examination fee collection and other works are done through online.**
Finance and Accounts	**Nil**
Student Admission and Support	**Admission and the registration of the students with the University is done online with the help of Robo vidya software and online portal of the University.**

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	**Mr. Girish Rao**	**Faculty Development Programme**	**Nil**	**400**
2018	**Mr. Pradeep**	**Faculty Development Programme**	**Nil**	**400**
2018	**Mr. Pradeep**	**CBCS workshop**	**Nil**	**250**
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	**ICT training**	**Nil**	**19/06/2018**	**21/06/2018**	**21**	**0**
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme	2	07/09/2018	07/09/2018	1

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group insurance,PF, ESI. Financial assistance for attending workshops and seminars,Leave is granted for attending seminars.	Group insurance, PF, ESI.	Faculty scholarship, group insurance, PTA Scholarship, Founders Memorial scholarship are provided by the Management, PTA and Alumni. Support is given to apply for government scholarships.Fee concessions for deserving students in hostel, Counselling sessions and life skills programmes are conducted. Annual Health checkup programmes and facility to check blood group are arranged Orientation programmes for first year students is organised. Faculty support in paying examination fees. Best sports person and best students are recognized through awards. Hostel accomodation on subsidized rate for girl students. Free uniform for the needy. s

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

There is no system of internal audit in the institution. The audit of accounts is undertaken by a qualified Chartered Accountant every year and the audited accounts are passed in the meeting of the Governing body of the College. And a copy is sent to the office of the Joint Director of Mangalore region. Yearly audit is carried out by the auditor of the Office of the Joint Director. In addition to this an audit was done by the A G Office, Bengaluru during the

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Alumni, PTA, Faculty, Management	217045	Scholarship, Sports, Events organized
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6.4.3 – Total corpus fund generated

217045

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	Yes	Auditor of the Office of the Joint Director and AG Office, Bangalore	No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PTA scholarship for needy students Providing suggestions for starting need based courses Participation in the annual college day celebrations

6.5.3 – Development programmes for support staff (at least three)

• Staff welfare fund • Provision for quarters

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Introduced a system of exam without invigilator. • 'Wall of Charity', a collection point for used but usable items which can be collected by the needy • Training in cloth and paper bag making, an initiative towards recycling and reuse of waste.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Yoga Demonstration by faculty/ICT training	21/06/2018	21/06/2018	21/06/2018	22
2018	Pay it	19/06/2018	19/06/2018	19/06/2018	22

	Forward				
2018	Life Skills Training Programme	26/07/2018	26/07/2018	30/07/2018	136
2019	Self Realisation through movement Therapy	07/01/2019	07/01/2019	21/01/2019	10
2019	Personality Grooming	26/03/2019	26/03/2019	26/03/2019	200
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop on women and media	13/03/2019	13/03/2019	22	12
Women Empowemnt	08/03/2019	08/03/2019	105	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Solar lights and water heaters: 5

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Ramp/Rails	Yes	1
Rest Rooms	Yes	1
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	0	1	02/12/2019	1	blood donation	public health	123
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Hand book for students	16/06/2018	• There are general rules of conduct for students.: ? Regularity and punctuality ? Working hours ? Prevention of ragging ? Restrictions on use of mobile phones ? Uniform for students To monitor the code of conduct: ? CCTVs are installed ? attendance is taken before every class and status of attendance is published on the notice board every month ? Absence is intimated to the parents through the software Bridge parents'. ? Mobile phone checking squad is established ? Anti ragging cell is in function.
Hand book for teachers	16/06/2018	The matters related to code of conduct and their observance or failures are discussed in IQAC and faculty/staff meetings.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2018	21/06/2018	22
World Population Day	11/07/2018	11/07/2018	56
Independence Day	15/08/2018	15/08/2018	54
Sadbhavana Day	20/08/2018	20/08/2018	221
Neighbourhood Youth Parliament	27/08/2018	27/08/2018	90
National Youth Day	11/01/2019	11/01/2019	230
Republic Day	26/01/2019	26/01/2019	45
Martyrs Day	30/01/2019	30/01/2019	223
Voters Awareness Day	13/02/2019	13/02/2019	186
International Womens Day	08/03/2019	08/03/2019	130
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

   1. Replacing plastic bottles and cups with more eco friendly materials. 2. Welcoming guests with shawls and other eco friendly materials. 3. Conducting

street plays to create awareness on reduce, reuse and recycle of waste 4. Using solar lights and water heaters 5. Encouraging planting of trees 6. Waste management demonstrations with the help of Regional agricultural centre/ Varambally Panchayat plastic recycling unit

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The institution initiates practices in accordance with its mission and vision. The institution strives to educate the rural and economically backward students, providing them excellent training for their total development and to empower and enrich the community. Two best practices followed by the institution for nurturing the learning skills of students and enriching them to be useful citizens by developing their potentials are: Diploma Courses and Teaching by Senior students. These two practices are continued along with other practices like : Wall of Charity, A handful of rice with love, An Indian Rupee Project,

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.crosslandcollege.org/ph19/Best%20Pratices%202018-19.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Dr.C.T. Abraham a great visionary and philanthropist is the founder of Crossland College. The mission of his life was to strive for the upliftment of the society by providing quality higher education to the economically backward sections of the society. Crossland College has materialised his dream, by transforming the lives of numerous men and women in this rural village. To provide quality higher education to the underprivileged, the college has initiated several support programmes. The Faculty Scholarship fund, initiated by the faculty members helps the rural students to pursue their higher study studies, especially those who do not get any support from the various schemes initiated by the central and state governments. Several students have reaped the benefits of this scheme. The P.T.A Scholarship fund is another scheme, voluntarily initiated by the parents of our students. Every year the parents contribute a small amount to the fund, to help the needy students to materialise their dreams. The scheme continues to run well and it has already benefited several students. The successful alumni members of the college also have come forward to help the needy students. Many of them have completed their higher education only with the help provided by the college. Such students voluntarily come forward to extend a helping hand to the needy. The college has witnessed several such initiatives. During the initial years the college has catered to the needs of the first generation learners, in this village and such students have understood the value of education, as the college has made a difference in their lives. The support provided by the Management Committee of the college is also worth mentioning in this context. Dr.C.T. Abraham and Mrs. Alice Abraham endowment awards, founder's academic merit awards and the various other endowment awards distributed every year during the college day has helped a good number of students in their efforts to complete their higher education. In the campus we believe in the family concept. We are all members of a greater family and all the members extend a helping hand to support the weak members. With this concerted effort, the college has continuously produced excellent results. The 34 ranks bagged by the college, in the university exams, speaks volumes for the untiring efforts put in by the college to provide quality higher education for the rural youth.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

- Enhancing academic excellence through student centered academic activities including research activities and presentations based on them, paper presentation competitions, case study competitions etc. • Introduction of a Soft Skills Club for enabling students to relate with others better, perform well and achieve their goals. • To introduce a project 'each one, teach one" with the support of Alumni. • Imparting value based education: Through regular motivational speeches, regular mentoring, involvement in charitable activities and cleanliness drives. • Extending the extension activities through NSS, Youth Red Cross and community extension cell: Plan for series of programmes in connection with cleanliness drive, awareness on animal protection, awareness on environmental protection and charity initiatives. • Initiative to enhance basic skills in leadership, computer and communication through diploma courses. • Support and training to talented students in sports and cultural activities to participate in competitions and win prizes. • Conducting career development sessions for making students employable and helping them in career placement. • Conducting programmes related to women empowerment, environment protection, legal awareness, Health awareness, Yoga etc. • To organise competitions in case study, paper presentation, nature photography, essays and debates To conduct minimum one guest lecture for each subject. To organize inter class fest by final year students.